



St John's Highbury Vale C of E Primary School

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Head of School: Mrs Lindsey Hodgson

Executive Head: Mrs Tonnie Read

Tuesday 2nd November 2021

Dear Parents and Carers,

IMPORTANT - PARENT GOVERNOR ELECTIONS

The Governing body has appointed me to be the returning officer for this election and I am writing to let you know **two** vacancies have occurred for an elected parent governor at the school.

An election is therefore required to fill the vacancy.

You are entitled to stand as a candidate and/or vote at the election. You are also entitled to nominate someone else who you think would be a good candidate, however I ask that you do obtain their consent before doing so.

All nominations should be sent to the returning officer by **Friday 19th November 2021**, in a sealed envelope marked '**Parent Elections**'

Please find the nomination form attached. If we receive more than two nominations/application, we will ask to speak to you individually. We would then need to go to an election, in which we would ask you to complete a candidate statement, which we will then send to the parent body. I will inform you of the date of the election if sufficient candidates stand.

All parents of registered children are entitled to vote. To safeguard the school there are some legal restrictions on who can be a governor. For instance, those who are undischarged bankrupts or who have been convicted of certain criminal offences cannot be governors, or anyone who is a governor at two other schools.

You have the right to a postal vote.

The election will be held by secret ballot, using the "first past the post" voting system – this would be the two parents receiving the largest number of votes. A tied vote will be resolved by choosing the candidate with the youngest child in the school.

If you have any questions regarding the content of this letter, please do not hesitate to speak to me.

Yours sincerely,

Mrs Lindsey Hodgson
Returning Officer/ Head of School

